

MINUTES OF THE CASSVILLE BOARD OF ALDERMEN  
August 13, 2018

**The Board of Aldermen** met for a Regular Session Council Meeting on Monday August 13, 2018 at 5:30 p.m., in Council Chambers at Cassville City Hall, 300 Main Street, Cassville, Missouri.

**Members present:** Alderman Jon Horner, Alderman Jerry Marple, Alderman Mike Vining and Alderman Cindy Carr with Mayor Bill Shiveley presiding.

**Absent:** None

**Staff present:** City Administrator Steve Walensky; City Clerk/CFO Jennifer Evans; Police Chief Dana Kammerlohr; Public Works Director, David Brock

**Media present:** Kyle Troutman with the Cassville Democrat

**Visitors present:** None

**Opening of Council Meeting:**

Mayor Bill Shiveley opened the Council meeting at 5:30 pm. Alderman Carr led the pledge and Alderman Vining led the prayer.

**Public Hearing**

The Mayor opened the public hearing to receive public input on the City's Personal Property Tax rate. The Mayor pointed out that our tax rate is 0%. Hearing no further comments, the Mayor called for a motion to close the meeting. A motion was made by Alderman Marple and seconded by Alderman Vining to close the Public Hearing. A vote was taken and recorded as follows: 4 – ayes; 0 – nays. Motion approved unanimously.

The consent agenda included the following:

1. **Approval of Minutes:** Regular Session June 11, 2018
2. **Approval of Bills:** Council Meeting 7/9/18 – ending check #060095  
Check #060096- #060192 totaling \$585,445.13
3. **Approval of Purchase Requisitions:**

#18-0087 – Mo Rural Services Work Comp – additional premium

#18-0091 – Lochner

Mayor Shiveley asked if there were any questions or discussion concerning the Consent Agenda. Mayor Shiveley asked a few questions about the check register. He asked Evans about the copier maintenance charge. She explained that we pay one monthly fee for the lease of the machines and another monthly fee to a different vendor for the maintenance and supply of the copier. Mayor Shiveley was under the impression that we paid just one payment per month. Mayor Shiveley also asked what check number 60127 to “FBI – LEEDA”

MINUTES OF THE CASSVILLE BOARD OF ALDERMEN  
August 13, 2018

was for. The description of the check said “ELI – Springfield”. The question was referred to Chief Kammerlohr. She explained that it was for training for James Smith, but didn’t know what “ELI-Springfield” was in reference to. Chief Kammerlohr indicated that she would find out the answer to the Mayor’s question. The Mayor also questioned the Purchase order for the additional Work Comp premium. He asked what the deviation factor was. Evans explained the deviation factor was determined by the underwriter. Hearing no questions or comments, Mayor Shiveley called for a motion to approve the consent agenda. Alderman Marple made a motion to approve the consent agenda items, seconded by Alderman Carr. A vote was taken and recorded as follows: 4 ayes; 0 nays. Motion approved.

**REGULAR AGENDA:**

1. **Visitors to Address the Board of Alderman:** None
2. **Consideration of Bids:** None
3. **New Business:**
  - a) Bill Number 2018-12 – Conflict of Interest. Mayor Shiveley asked Jennifer Evans for a first reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND REPEALING ORDINANCE NUMBER 1758.**

A motion to approve Bill Number 2018-12 was made by Alderman Horner and seconded by Alderman Marple. A roll call vote was taken and recorded as follows: Alderman Horner – aye; Alderman Carr – aye; Alderman Vining – aye; Alderman Marple - aye.

- b) Bill Number 2018-12 – Conflict of Interest. Mayor Shiveley asked Jennifer Evans for a second reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS AND REPEALING ORDINANCE NUMBER 1758.**

A motion to approve Bill Number 2018-12 was made by Alderman Vining and seconded by Alderman Carr. A roll call vote was taken and recorded as follows: Alderman Marple – aye; Alderman Horner – aye; Alderman Vining – aye; Alderman Carr – aye.

***Ordinance Number 1794 was assigned to Bill Number 2018-12***

- c) Bill Number 2018-13 – Airport Regulations. Mayor Shiveley asked Jennifer Evans for a first reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI, ENACTING A NEW MUNICIPAL CODE CHAPTER TITLED “MUNICIPAL AIRPORT”**

David Brock spoke to the fact that we don’t have any codes regarding the airport presently. He gave an overview of the highpoints of the suggested regulations. He pointed out the commercial operation section

# MINUTES OF THE CASSVILLE BOARD OF ALDERMEN

August 13, 2018

was deleted from the first draft that was given to council at the last meeting. Mayor Shiveley suggested to add something about council being made aware of any changes, memorandums, etc.

A motion to approve Bill Number 2018-13 was made by Alderman Horner and seconded by Alderman Vining with the following amendments:

**In section 5A after the words 'operational nature', add the phrase "with notice given to the elected officials"**

A roll call vote was taken and recorded as follows: Alderman Carr – aye; Alderman Vining – aye; Alderman Horner – aye; Alderman Marple – aye.

- d) Bill Number 2018-13 – Airport Regulations. Mayor Shiveley asked Jennifer Evans for a second reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI, ENACTING A NEW MUNICIPAL CODE CHAPTER TITLED "MUNICIPAL AIRPORT"**

A motion to approve Bill Number 2018-13 was made by Alderman Carr and seconded by Alderman Marple with the following amendments:

**In section 5A after the words 'operational nature', add the phrase "with notice given to the elected officials"**

A roll call vote was taken and recorded as follows: Alderman Vining – aye; Alderman Carr – aye; Alderman Marple – aye; Alderman Horner – aye.

***Ordinance Number 1795 was assigned to Bill Number 2018-13***

- e) Resolution 2018-399 – Agreement with IDEMIA. Steve explained this as being a great opportunity to serve the community by offering a fingerprinting station at City Hall for use with required background checks for schools, federal and state agencies. A motion was made by Alderman Marple and seconded by Alderman Horner to approve Resolution 2018-399. A vote was taken and recorded as follows: 4 – ayes; 0 – nays. Motion approved unanimously.
- f) Resolution 2018-400 – Agreement with MailFinance. A motion was made by Alderman Horner and seconded by Alderman Carr to approve Resolution 2018-400. A vote was taken and recorded as follows: 4 – ayes; 0 – nays. Motion approved unanimously.
4. Discussion of Letter of Conditions from USDA regarding loan funds for Water System project. Steve reported that we have been awarded a 1.68-million-dollar grant. Steve complimented David Brock on his work on the project. David explained that the City had two opportunities for funding – USDA and State Revolving Funds. He went on to point out the differences between the two. After much analysis, it is staff's recommendation to proceed with the USDA's offer noting that while the term and the rate represent a cost savings in the long run with SRF, the terms are guaranteed with USDA, and if the City chooses to be proactive in paying off the USDA note early, the cost will end up being similar. Mayor Shiveley pointed out that the Letter of Conditions references the bond authority being 12 million dollars. Steve indicated that he would get that corrected. It should be 11 million. Alderman Horner commented that he was very appreciative of the work that David and Steve had done on this process and that receiving a grant of this size is a very exciting event for the City of Cassville. A motion to proceed with the USDA loan was made by Alderman Horner with a second from Alderman Marple. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.

MINUTES OF THE CASSVILLE BOARD OF ALDERMEN

August 13, 2018

5. **Departmental Reports:** Mayor Shiveley asked if there were any questions for staff regarding Departmental reports. A motion was made by Alderman Carr with a second from Alderman Horner to accept the Departmental Reports. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.
6. **Unfinished Business:** NONE
7. **Closed Session:** A motion to go into closed session was made by Alderman Horner and seconded by Alderman Carr. A roll call vote was taken and recorded as follows: Alderman Marple – aye; Alderman Horner – aye; Alderman Vining – aye; Alderman Carr – aye. The Board went into closed session at 6:18 pm.
8. **Additional Business As Required:** A motion was made by Alderman Marple and seconded by Alderman Horner to accept Jerry Whatley’s withdrawal of the offer to purchase land from the City located on Highway 76. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.  
A motion was made by Alderman Horner and seconded by Alderman Carr to advertise the property located on Hwy 76 as surplus and available for sale. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.  
A motion was made by Alderman Horner and seconded by Alderman Carr to hire Ron Reed under the terms of the proposal as set forth by Mr. Reed. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.
9. **Adjourn:** With no other business to come before the board, the meeting was adjourned on a motion from Alderman Horner with a second from Alderman Carr. Meeting adjourned at 7:15 pm.

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Bill Shiveley, Mayor

ATTEST:

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Jennifer Evans, City Clerk/CFO