

MINUTES OF THE CASSVILLE BOARD OF ALDERMEN  
December 17, 2018

**The Board of Aldermen** met for a Regular Session Council Meeting on Monday, December 17, 2018 at 5:30 p.m., in Council Chambers at Cassville City Hall, 300 Main Street, Cassville, Missouri.

**Members present:** Alderman Jon Horner, Alderman Jerry Marple, Alderman Mike Vining and Alderman Cindy Carr with Mayor Bill Shiveley presiding.

**Absent:** None

**Staff present:** City Administrator Steve Walensky; City Clerk/CFO Jennifer Evans; Police Chief Dana Kammerlohr; Public Works Director, David Brock, Investigator Danny Boyd, Economic Developer Ron Reed.

**Media present:** Kyle Troutman with the Cassville Democrat, Charlea Estes-Jones with the Barry County Advertiser.

**Visitors present:** None

**Opening of Council Meeting:**

Mayor Bill Shiveley opened the Council meeting at 5:30 pm. Alderman Carr led the pledge and Alderman Vining led the prayer.

The consent agenda included the following:

1. **Approval of Minutes:** Regular Session November 8, 2018  
Special Budget Work Session November 8, 2018
2. **Approval of Bills:** Council Meeting 11/8/18 – ending check #060472  
Check #060473- #060566 totaling \$215,401.36

**3. Approval of Purchase Requisitions:**

#18-0151 – Viking-Cives Midwest, INC. – equipment for dump truck \*NOTE: this is a 2019 budget item

#18-0155 – BS&A Software – time sheet module and follow up training visit

#18-0159 – Illinois Oil Marketing Equipment, INC. – Fuel facility at airport

#18-0160 – Hillhouse services – Regal sewer line relocation

#18-0169 – HDR Engineering, INC. – Remainder of floodplain mapping contract

Mayor Shiveley asked if there were any questions or discussion concerning the Consent Agenda. Hearing no questions or comments, Mayor Shiveley called for a motion to approve the consent agenda. Alderman Marple made a motion to approve the consent agenda items, seconded by Alderman Horner. A vote was taken and recorded as follows: 4 ayes; 0 nays. Motion approved.

**REGULAR AGENDA:**

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1. **Visitors to Address the Board of Alderman:** None

2. **Consideration of Bids:**

- Cleaning Services. Evans explained that only one bid was received. The sole bid was from Jonathan Elkins and Company. Staff recommendation is to accept the bid from Elkins and Company. A motion was made by Alderman Horner and seconded by Alderman Carr to accept the Jonathan Elkins' bid. A vote was taken and recorded as follows: 4 –ayes; 0 – nays. Motion passed unanimously.
- 2019 Police Vehicle. Chief Kammerlohr explained that this is for a truck. The Explorers have gone up in price significantly. She also explained that this is for the 2019 budget item. A motion was made by Alderman Horner and seconded by Alderman Vining to accept the bid submitted by Les Jacobs Ford. A vote was taken and recorded as follows: 4 –ayes; 0 – nays. Motion passed unanimously.

3. **New Business:**

- a) Bill Number 2018-20 – 2019 Operating and Capital Budget. Mayor Shiveley asked Jennifer Evans for a first reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI APPROVING AND ADOPTING THE FISCAL YEAR 2019 OPERATING BUDGET AND CAPITAL BUDGET; AUTHORIZING EXPENDITURES IN ACCORDANCE WITH THE FISCAL YEAR 2019 OPERATING BUDGET AND CAPITAL BUDGET; PROVIDING FOR ADJUSTMENTS THERETO; AND FIXING THE EFFECTIVE DATE THEREOF.**

A motion to approve Bill Number 2018-20 was made by Alderman Marple and seconded by Alderman Carr. A roll call vote was taken and recorded as follows: Alderman Marple – aye; Alderman Carr – aye; Alderman Horner – aye; Alderman Vining - aye.

- b) Bill Number 2018-20 – 2019 Operating and Capital Budget. Mayor Shiveley asked Jennifer Evans for a second reading of the title of the Bill.

**AN ORDINANCE OF THE CITY OF CASSVILLE, MISSOURI APPROVING AND ADOPTING THE FISCAL YEAR 2019 OPERATING BUDGET AND CAPITAL BUDGET; AUTHORIZING EXPENDITURES IN ACCORDANCE WITH THE FISCAL YEAR 2019 OPERATING BUDGET AND CAPITAL BUDGET; PROVIDING FOR ADJUSTMENTS THERETO; AND FIXING THE EFFECTIVE DATE THEREOF.**

A motion to approve Bill Number 2018-20 was made by Alderman Vining and seconded by Alderman Carr. A roll call vote was taken and recorded as follows: Alderman Vining – aye; Alderman Horner – aye; Alderman Marple – aye; Alderman Carr – aye.

***Ordinance Number 1802 was assigned to Bill Number 2018-20***

- c) Resolution Number 2018-413 – Agreement for Cleaning Services. A motion was made by Alderman Horner and seconded by Alderman Carr to approve Resolution Number 2018-413. A vote was taken and recorded as follows: 4 –ayes; 0 – nays. Motion approved unanimously.

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- d) Resolution Number 2018-414 –HDR Agreement. David Brock explained that this agreement was for HDR to do an analysis for improvements on the Regal Beloit property as it relates to channel clearing and embankment improvements for flood plain management. Once this analysis is complete, the City plans to use the contractor that we have used in the past who already has a mining permit with the state to do the work. A motion was made by Alderman Horner and seconded by Alderman Marple to approve Resolution Number 2018-414. A vote was taken and recorded as follows: 4 – ayes; 0 – nays. Motion approved unanimously.
- e) Report on IDA. Steve explained that there is a county IDA, and in an effort to avoid redundancy, we discussed the need for the City to have our own. After talking over the details with Ron Reed and the Mayor, Steve suggests that the City forms our own IDA so that we maintain control of the resources and project development associated with the IDA. He went on to explain that a critical component to having the tool box for our economic development future is the IDA which thereby creates a funding mechanism for drawing business and growing current business; therefore, it is critical that we control our own destiny. Steve's recommendation is to go forward with the formation of the IDA and go back to the attorneys to have the bylaws formally drawn up and be ready to go to a vote at the January meeting. It will be a 5-person board made up of citizens who live within the city limits. Alderman Horner mentioned that there are positive points unique to us on having our own IDA as opposed to using the county one. He felt it important to be able to act in a timely manner and collect information pertinent to the City that might not be available county wide. Mayor Shiveley asked if the board wished for Steve to proceed as suggested. Council indicated they were in favor of proceeding and will vote on it formally at the January meeting.

- 4. **Departmental Reports:** Mayor Shiveley asked if there were any questions for staff regarding Departmental reports. David Brock pointed out that he included the construction estimate and design for 7<sup>th</sup> street bridge in his report and was happy to report that construction costs are in line with the 2019 budget. He reminded Council that we still need to get the SEMA and FEMA funding, but felt positive about that. Mayor Shiveley commented that he was pleased to see the new Snow Removal Policy and thought David did a good job crafting it. David added that he hopes it results in better level of service for the community. Alderman Horner congratulated the Finance Department on the Certificate of Achievement for the CAFR. Walensky reported the Farmer's Daughter restaurant has approached the City to be added to the sewer system. The issue at hand is that they are a part of the Southwest Rural Water District and are prohibited from coming on to the City's water system by state statute. Steve suggested we work with the SW Rural water district to obtain meter readings from them in order for us to bill the customer on their sewer usage. This would require a reworking of our ordinance that right now, does not allow a customer to have sewer without water. Alderman Marple asked if this would result in any cost to the City. Steve reported that the cost to hook into the system is borne by the customer, so no cost to the City would be incurred. Council was in favor of proceeding and directed Steve to come to the January meeting with the ordinance change. Hearing no further questions or comments, a motion was made by Alderman Vining with a second from Alderman Horner to accept the Departmental Reports. A vote was taken and recorded as follows: 4 ayes, 0 nays. Motion passed unanimously.
- 5. **Closed session** Alderman Marple made a motion to go into closed session for the following reason: Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Seconded by Alderman Horner. A roll call vote was taken and recorded as follows: Alderman Marple – aye;

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Alderman Horner – aye; Alderman Vining; Alderman Carr – aye. Council went into closed session at 5:55 pm.

6. **Unfinished Business:** NONE
7. **Additional Business As Required:** A motion was made by Alderman Horner and seconded by Alderman Carr to offer the full time position of Economic Development Director to Isaac Peterson.
8. **Adjourn:** With no other business to come before the board, the meeting was adjourned on a motion from Alderman Horner with a second from Alderman Marple. Meeting adjourned at 6:25 pm.

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Bill Shiveley, Mayor

ATTEST:

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Jennifer Evans, City Clerk/CFO